



CONFERENCE CENTER

1,5 meter protocol Conference Center High Tech Campus Eindhoven

In order to meet each other in a safe way Conference Center High Tech Campus Eindhoven has established a protocol for meetings based on 1,5 meter distance whereby a joint responsibility of visitor and location is assumed to comply with set safety and hygiene regulations.

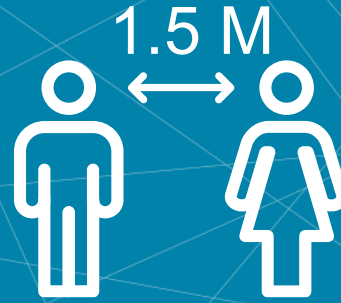


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Welcome at the Conference Center
Please take each other into account



Keep 1.5 M distance



Use our eco-friendly and
Disposable coffee cups for optimal hygiene



We have hand gel dispensers available



Don't shake hands

Parking

- Our parking facilities offer enough space for participants to keep 1.5 meters distance from each other. Parking garage P0 is the closest to the Conference Center. Follow the route as indicated from the parking garage to our location.



We have hand gel dispensers available

Arrival & departure

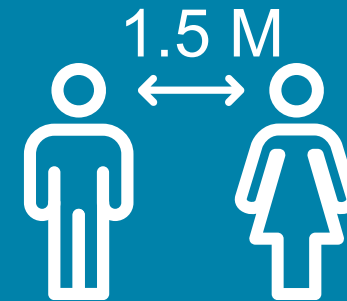
- In order to properly regulate our guests during meetings and to ensure safety, the Conference Center contacts the organization of a meeting one week before, to discuss details: arrival times, program, breaks, number of participants, general rules and hygienic measures.
- There will be clear signing to make sure you know where you can enter or leave the building. There will also be signing on the floor to help you find your way. A health check can be done by one of our employees.
- We have a special meeting & events hostess walking around, to remind participants to keep 1.5 meters distance from each other and to explain where the meeting or event will take place.

General areas

- We will arrange our rooms with a fixed arrangement of chairs and tables in such a way that the 1.5 meters are guaranteed.
- Clear signing will indicate how you can walk to the rooms. Where possible we prefer one-way traffic, so that participants do not have to pass each other.
- Hygiene and rules of conduct are visible through clear signs in the building.

Toilets

- The maximum amount of people that can be present in the toilet will be indicated by clear signing.
- We ensure that the breaks of your events are favorable, so that there are no unnecessary queues at the toilets. We do ask for some flexibility from the organizations regarding the program.



Keep 1.5 M distance

Capacity

- All our rooms have a maximum capacity based on the number of square meters. The required 1.5 meter will be guaranteed.



Don't shake hands

Safety in rooms

- In every room, near every chair, you will find a postcard to emphasize the general and hygienic rules.
- At small meetings, participants can make their own arrangement about how to leave the Conference Center. If you organize an event in the auditorium, our meeting & events hostess will help you.
- In every meeting room you will find hygienic products to wash your hands. And if you prefer you can also clean the attributes you touch, such as the table, clicker of beamer.
- We ask people to bring their coats and bags into the room.

Breaks and lunch

- Break and lunch times should take place at different times than other meetings, as much as possible. This will be discussed in advance with the organizing parties.
- Snacks and lunches are pre-packaged as much as possible and will be presented outside the conference room.
- The coffee and tea buffet will have the hygienic recourses so that participants can wipe the device clean before each use.

General cleaning & hygiene rules

- Rooms and used AV equipment are additionally cleaned and disinfected.
- Cleaning of toilets and general areas will be intensified if necessary.



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